

How do I register with the Board of Pharmacy to possess medical cannabis products?

1. Please read the boxed information below:

As of July 1, 2022, medical cannabis patients, parents or legal guardians are no longer required to register with the Board of Pharmacy. A Written Certification for the Use of Medical Cannabis from a Registered Practitioner for Medical Cannabis will still be required and must be presented at the dispensary, along with a government-issued ID, to obtain medical cannabis products. Showing proof of registration with the Board of Pharmacy will no longer be required.

Optional Registration Card

While the law will no longer require a patient, parent, or legal guardian to obtain registration from the Board as of July 1, 2022, an optional registration card for medical cannabis may be obtained for \$50. To obtain the optional card, submit the online application, \$50 application fee, copy of the Written Certification for the Use of Medical Cannabis and proof of age, identity and residency to the Board. Allow approximately 60 business days for processing a complete application. Applications submitted with incomplete information cannot be processed. Once the registration is issued, a physical medical cannabis registration card will be mailed to the patient, parent or legal guardian's address of record on the application. [The online application may be found here.](#)

Questions may be directed to cbd@dhp.virginia.gov

2. Obtain a Written Certification for the Use of Cannabis Products

To register with the Board of Pharmacy you will need to apply as a *Registered Patient For Medical Cannabis* or *Registered Parent/Guardian of Medical Cannabis*. ***Important Note: You must first obtain a valid written certification from a Board of Pharmacy-registered practitioner prior to applying for registration as a patient or parent/guardian to possess medical cannabis.*** If you need assistance locating a registered practitioner, please follow the directions below:

- Go to: <https://www.dhp.virginia.gov/Pharmacy/>
- Click on the License Lookup tab in the legend on the left side of the page
- In the Occupation drop down box, choose: Registered Practitioner for Medical Cannabis. Leave all other fields blank; click the Search button. This will provide you with a list of all practitioners currently registered with the Board of Pharmacy.
- You may also search the list of registered practitioners for medical cannabis here: <https://www.dhp.virginia.gov/Pharmacy/PharmaceuticalProcessing/default.htm>.

3. Complete the Online Application

The Department of Health Professions primarily licenses and regulates healthcare practitioners by their profession type. Although you are not seeking a professional license, you may encounter this terminology throughout the registration process. The registration directions below should reduce any confusion and assist you to complete the process accurately.

A. Go to <https://www.license.dhp.virginia.gov/apply/> to begin the registration process.

- If you have another license issued by a board of the Department of Health Professions, enter your User ID and Password.
- If you do not have another type of license, click the "Register a Person" tab in the upper left corner of the screen.
 - You will be required to enter your last name and social security number.
 - If you are not already in the licensing system, you will be directed to the "Initial Registration" screen.
 - Follow the directions for completing the log in registration. You will enter a User Id and Password that you will need to complete the patient or parent/guardian registration.
 - Once you have completed this step, you can now log in.


B. Once you have logged in you should see the Welcome screen. Select **Initial Application** from the left menu.

C. On the Application for Licensure screen:

- Select **Pharmaceutical Processing** from the **Profession** dropdown.
- If you are the patient (individual) applying for registration, select **Registered Patient for Medical Cannabis** from the *License Type* dropdown.
- If you are the parent or legal guardian of the patient who is a minor or incapacitated adult, select **Registered Parent/Guardian of Medical Cannabis** from the *License Type* dropdown. Once you have completed this application you must also complete the *Registered Patient For Medical Cannabis* application for the patient. The primary parent/guardian of the minor or incapacitated adult who resides with the patient must complete this.

- Select **Initial Application** from the *Obtained By* dropdown

Click the Start Application button.

 Virginia Department of
Health Professions

Initial Applications

Menu

- Licensing Home Page
- Logout

Application for Licensure

Select the profession, type and application method for the license you'd like to submit application.

License Type Selection

Profession:

License Type:

Obtained By Method:

[What is an obtained by method?](#)

Start Application

Initial Applications

Menu

[Licensing Home Page](#)[Logout](#)

Application for Licensure

Select the profession, type and application method for the license you'd like to submit application.

License Type Selection

Profession:

License Type:

Obtained By
Method:

[What is an obtained by method?](#)

[Start Application](#)

D. Complete the registration process and pay the fee: \$50 for patients; \$25 for parent/legal guardian.

E. Please submit copies of the documents listed below-DO NOT SEND ORIGINALS. The preferred method for receipt of the documents is by email. If email is not available, you may fax or mail the documentation to the board at the address below for the application to be considered complete:

- A copy of the written certification for cannabis products issued by a registered practitioner;
- Proof of residency of the qualifying patient and proof of residency of a parent or legal guardian, if applicable, such as a government-issued identification card or tax receipt;
- Proof of identity of the qualifying patient and, if the patient is a minor, proof of identity of the parent or legal guardian in the form of a government-issued identification card;
- Proof of the qualifying patient's age in the form of a birth certification or other government-issued identification.

- A valid Virginia Driver's License will fulfill the requirements for proof of age, identity, and residency.

F. Should any additional information be needed to process the application you will be notified by email. Please ensure that you enter your email address accurately into the application.

G. Please allow up to 30 business days for processing the registration application. You will receive an email if additional information is needed to process the application or when your application is approved and your registration is active.

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